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UNITED
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Secretariat

ST/IC/1996/58
10 October 1996

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE PROFESSIONAL CATEGORY AND ABOVE

1. The purpose of the present information circular is to inform staff members of recommendations made by the appointment and promotion bodies that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the Professional category and above, will be issued monthly to enhance transparency and enable the staff to perceive improvements in gender balance throughout the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/413 on placement and promotion, i.e., effective the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The annexed list includes placements and promotions approved in September 1996.

96-27088 (E) 141096 151096

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Annex

PLACEMENT AND PROMOTION

1 September to 30 September 1996

Name	Gender	Releasing department/ office	Receiving department/ office	Post level
PLACEMENT				
Savard, Marcellin a/	M	DPKO	DPKO	P-5
PROMOTION				
Jeon, Mija	F	UNOV	UNOV	P-3
Pastrana, Manuel	M	UNOG	UNOG	P-3
Sanidas, Matthew	M	UNOV	UNOV	P-3
Momal-Vanian, Corinne	F	EOSG	EOSG	P-4
Peter, Paulose	M	EOSG	EOSG	P-4
Hoffman, Katherine	F	EOSG	EOSG	P-5
Narula, Sudershan	F	DAM/OHRM	DAM/OHRM	P-5
Stamatopoulou-Robbins, Elissavet	F	CHR	DAM	P-5
Weisbrod-Weber, Wolfgang	M	EOSG	EOSG	P-5
ASSIGNMENT				
Barabanov, Alexander b/	M	DPKO	UNON	D-1

a/ The Secretary-General approved the placement of the staff member at his current (P-4) level against the P-5 post.

b/ The Secretary-General approved the one-year assignment of the staff member at his current (P-5) level against the D-1 post.

UNITED
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Secretariat

ST/IC/1996/59
10 October 1996

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE GENERAL SERVICE AND RELATED CATEGORIES

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the General Service and related categories, will be issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/413 on placement and promotion, i.e., effective the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The annexed list includes placements and promotions approved in September 1996.

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Annex

PLACEMENT AND PROMOTION

1 September to 30 September 1996

Name	Gender	Releasing department/ office	Receiving department/ office	Post level
PROMOTION				
Tsige, Bethlehem	F	DDSMS	DDSMS	G-5
Alip, Elizabeth	F	DAM/OCSS	DAM/OCSS	G-6

UNITED NATIONS **ST**

Secretariat

ST/IC/1996/60
11 October 1996

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Under-Secretary-General for Administration and Management

Subject: COMMUNICATIONS AND CONTACTS WITH HOST COUNTRY AUTHORITIES*

1. With a view to ensuring the best possible coordination between the Government of the United States of America and the United Nations, the United States Mission to the United Nations has recently informed the Organization that communications and contacts with United States government agencies should normally be channelled through the United States Mission to the United Nations.

2. The United States Mission has advised that this policy is not intended to apply to matters of a routine nature. Officials of the Organization should call the Minister-Counsellor for Host Country Affairs (415-4131) to confirm that the contact is of such a routine nature that it and similar contacts may be made directly.

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* Personnel Manual index No. 13025.

96-27311 (E) 141096

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ST/IC/1996/61
16 October 1996

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for Human Resources Management

Subject: UNITED NATIONS DAY - 24 OCTOBER 1996

1. This is to inform you that, in observance of United Nations Day, a special event will take place in the General Assembly Hall on Thursday, 24 October, from 10 a.m. to 11.30 a.m. The programme will feature a video conference with links to Buenos Aires, Copenhagen, Johannesburg, Kuala Lumpur, London, Sydney and Vienna. Children from around the world, both at remote locations and in the General Assembly Hall, will read messages conveying their appreciation of the United Nations and their hopes for the future. The Secretary-General and the President of the General Assembly will address the gathering.

2. Since the observance has special relevance for United Nations staff, supervisors are encouraged to release their staff members to attend this event and to attend themselves. All supervisors are asked to exercise maximum flexibility to allow the greatest staff participation possible.

96-27717 (E) 161096 171096